

SRJC Radiologic Technology Program Application Instructions

Fall 2026 Admission

Filing Period: October 1, 2025, 8 a.m. - March 13, 2026, 5 p.m.

Prior to beginning the online application:

1. Read all information about the Radiologic Technology Program and Application Requirements on the Radiologic Technology Program Website: <https://radtech.santarosa.edu>
2. Please refer to the "Application Worksheet" link located on the "Getting Started" tab.
3. You must be an SRJC student with a SID#. If you are not, you will need to complete the application through Admissions & Records. This process is at no cost to you and can be accessed here: <https://admissions.santarosa.edu/apply>
4. Meet with a Counselor to go over your pre-requisites, Rad Tech major and General Ed Associate's Degree requirements and obtain assistance completing any necessary course substitutions. Not doing so may cause delays and jeopardize your eligibility.

SRJC Counseling Department: 707-527-4451

OR

Make an online appointment: <https://counseling.santarosa.edu/>

The Health Science counseling liaisons for the Radiologic Technology program are Geoff Navarro at gnavarro@santarosa.edu and Vince Hamilton at vhamilton@santarosa.edu.

IMPORTANT:

The Director of the Radiologic Technology program is not available to answer questions regarding pre-requisite coursework. Health Sciences Staff also cannot answer your pre-requisite coursework equivalency questions.

Application Procedure:

Once you have completed the above, you are now ready to fill out the online application:

5. **Read through the Application Requirements, follow the Application Instructions and Complete the Demographic portion of the application:**
 - All sections in the Online Application Form marked with a grey asterisk (*) must be completed in order to submit your online application.
6. **Program Prerequisites and College Transcripts:**
 - **For prerequisites completed at SRJC:** Upload an unofficial copy of your SRJC transcript (printed from your student portal that includes your name) to the online application. You DO NOT need to send an

official copy of your SRJC transcript to Admissions & Records. Screen shots of your SRJC transcript will not be accepted.

- **For prerequisites completed at institutions other than SRJC:** You will list these institutions in order starting with the most current. **In addition, you must separately send official transcripts from all non-SRJC institutions attended with the exception of your SRJC Transcript to Admissions & Records. Do not include transcripts from colleges where no prerequisites were taken.**

Refer to the Admissions & Records Website for detailed information on how to submit official transcripts: <https://admissions.santarosa.edu/incoming-sending-transcripts-srjc>

Do not attach copies of transcripts from other institutions to your online application. Not following these instructions could jeopardize eligibility to the program.

- SRJC accepts Electronic transcripts (e-transcripts) from the following exchange services:
 - eTranscripts for California
 - National Student Clearinghouse
 - Parchment
 - eScript-Safe
 - World Education Services (WES)
 - Credential Services
 - Joint Services Military
- If you are not using these services, transcripts sent electronically must be received directly from the granting institution or transcript vendor and sent to evaluations@santarosa.edu. **Note:** Transcripts sent directly through a personal email and as a direct email attachment will not be accepted.
- Hardcopy, official transcripts in sealed envelopes can also be sent to:

Admissions and Records
Santa Rosa Junior College
1501 Mendocino Avenue
Santa Rosa, CA 95401

- Exceptions:
 - If you believe you have already submitted your most up-to-date official transcripts from other colleges to SRJC's Admissions & Records, please follow these instructions:
 - Contact Admissions Evaluations Office at (707) 527-4517 to verify all official transcripts are on file; OR, Contact Counseling for a Quick Question drop-in (707) 527-4451 to verify your official transcripts are on file.

- **Important information regarding transcripts:**
 - Applications that do not have official transcripts on file with A&R by **March 13, 2026**, will be considered as incomplete and will not be eligible.
 - Do not include transcripts from colleges where no prerequisites were taken.
 - If you have transcripts from other institutions, please request to have a Transfer Credit Evaluation of your transcripts by Admissions & Records:
<https://admissions.santarosa.edu/transfer-credit-evaluation-form>
 - Transcripts hand delivered or sent directly to Health Sciences, either official or unofficial, will not be accepted. No exceptions.
- 7. **Complete the Prerequisite Course Worksheet** – Refer to the Directions listed under this section of the online application.
 - **Course Substitutions – You are encouraged to meet with a counselor to help you determine if course substitutions are necessary. Not completing all necessary course substitutions during the application period could cause delays in processing your application and jeopardize your eligibility.**
- 8. **Make a copy of your Application** - this may involve taking screenshots of your application as there is not a save function. This copy is for your records only.
- 9. **Review your application for accuracy** – common errors that result in ineligibility include:
 - Email address entered incorrectly
 - Unofficial SRJC transcripts not attached (as applicable) or not attached in the correct location on the application
 - Prerequisite courses listed do not match official transcripts on file with A&R (this includes course and school name, semester units earned, letter grade, etc)
- 10. **Submit your application** – Please make sure to review your application thoroughly for accuracy. Once all required fields are completed, including uploading your SRJC transcript (as applicable), use your mouse or finger to sign your name and click “Submit”. It is your responsibility to keep a record of your application. Copies of your application cannot be provided once submitted.
- 11. **You will receive a confirmation that your application has been received.** Do not call or email Health Sciences or the Program Director for this information.

NOTE: If needed, you are able to submit a new application during the application filing period to update or correct missing or inaccurate from your initial application. We will use the most recently submitted application only.