



Steps for Training as an “Additional Clinical Instructor” Using Online Instruction

Note: *Achieving the title of “Additional Clinical Instructor” qualifies a supervising RT with a minimum of two years of experience to evaluate and sign off on the students’ competency check-offs, as required by the ARRT. Additional Clinical Instructors will assist the Lead Clinical Instructors by evaluating students for competency. Other duties include completing Bi-Weekly Progress Reports and initialing the students’ time sheet data each day. The course final evaluation, remediation activities, and counseling of students remains the duty of the Lead Clinical Instructors only. It is estimated that the below activities will take approximately 3 to 4 hours to complete, including the creation and submission of documentation for JRCERT approval as a Clinical Instructor.*

We now have a course for new Clinical Instructors in a free version of CANVAS, an online education platform that is also used by the SRJC. You must e-mail the SRJC Lead Clinical Coordinator at cmclarty@santarosa.edu for a link and a JOIN CODE for the free Canvas course. You will need to create a new account in CANVAS. Complete all the modules (Re-certification and New Clinical Instructor) and let the Lead Clinical Coordinator know when you are finished.

Your information will then be submitted to the JRCERT for approval. You may begin your duties as an “Additional Clinical Instructor” once you have been notified that the application is approved.

Remember that all your resources, forms and contact information are available at the following link. <https://radtech.santarosa.edu/demand-resources-clinical-instructor>

This process will be repeated annually for re-certification.

THANK YOU for partnering with SRJC to educate Radiologic Technologists for our community!